The Annual Meeting of the Guild of Book Workers, Inc., was held on Friday, October 25, 2013, at 5:00 p.m. EST, at The Liaison-Affinia Hotel, Washington DC, during the Seminar of Standards of Excellence in Hand Bookbinding. President Mark Andersson called the meeting to order and welcomed all present.

The minutes of the October 12, 2012, Annual Meeting were approved as published in the April, 2013 Guild Newsletter.

1) REPORTS

**Standards Seminar** – Brenda Parsons reported the following:
  - shortage of handouts for this Seminar has occurred and asked for return of those taking extra copies; a list of registrants needing the handouts is available;
  - the “Mix and Mingle”, advertised for 5:00 p.m., has been reset to be at 6:00 p.m. at the hotel; to be a meet and greet time to also share one’s work; and
  - 2014 Seminar to be in Las Vegas, NV, October 9-11; hosted by Chris McAfee and Mark; hotel booked; working with vellum being considered as possible theme for presentations.

**Treasurer** – Alicia Bailey noted her annual report is on the Guild Web site, with the Guild in healthy, financial shape. The contingency fund is in good shape and in excess of the minimum required. She noted a committee may be formed to discuss the future of these Standards Seminars, especially in regards to finances, attendance, format, and such. Twenty-five were on a waiting list for this Seminar. Videography is necessary and more attendees means more costs – basically, a balancing act with so many factors to be considered.

**Guild Journal** – Cara Schlesinger reported the following:
  - 2010-2011 issue should be out by end of this year; has uncorrected copy with her;
  - 2012 and 2013 issues are moving forward with the 2010-11 one close to completion;
  - problem with these delays is the peer-review process and authors not wishing to make the necessary adjustments requested;
    - articles from young people are encouraged as well as the professionals’ papers;
    - Centennial issue (2008) has been a huge amount of work, but moving forward; images two-thirds completed;
    - discussions now being held as to digitizing issues so there can be a wider field of readership;
  - Erin Fletcher has agreed to be the Guild’s Blog Editor; and
  - Journal Committee thanked for all their hard work.

**Guild Newsletter** – Cindy Haller noted the recent member survey, thanking those who participated, and noting that future Guild Newsletters will include responses on the results. She explained why the deadlines for articles, etc. seem so far ahead of publication and receipt of it, especially in relation to the data for the calendar of events. Cindy stated the newsletter is not a journal – it’s a publication to get information out to the membership. Articles are invited, yet costs must be closely watched.
Membership – Chela Metzger stated she is working towards membership reaching 1000. Work is being done with membership-type software. The Membership Directory is online for members only, but hardcopy can be requested. She noted she is looking at member categories, especially for those just entering the book and paper art professions. She also reported she had recently learned how to do a hard copy directory and would be sharing that information.

Communications – Henry Hébert reported the following:

• the handouts from this Seminar to be online;
• has spent the last year going over where the Guild is with the Web site and looking at changes, especially in investing funds to get better services and getting assistance via a consulting firm;
• is working towards several changes in membership processing, event registration especially for Chapters and Standards Seminars, purchasing online, event notices especially within Chapters, a searchable membership directory (e.g., by Chapter, by location, by professional category);
  • will be working with Chapters to have a pilot program to test the changes; but hopes to have many changes done by end of this year;
• plans to coincide data with ICal and social media; and
• has future plans for exhibition forms and submissions.

Exhibitions – Amy LeePard reported there have been two events since last year’s Annual Meeting along with the exhibition venues as planned. There are two venues to go – next one being at Loyola University at which the Southeast Chapter will host a reception, and the last one to be at University of Puget Sound, Tacoma, WA. Catalogs are still available by order on the Guild Web site. Amy is looking for someone to be on her committee for the next exhibition who can assist with fund raising. She already has one venue lined up for the next exhibition and is seeking suggestions for others.

Library – Ann Frellsen urged everyone to utilize the Guild Library as rentals and those borrowing materials have decreased. Donations are wanted, however. She is seeking assistance on her committee.

Following the officer reports, Mark asked those present to feel free to offer feedback and ask questions about the many things reported/discussed today.

ANNUAL REPORT
The 2012-13 Annual Report is available on the Guild Web site.

Motion made and seconded to approve the Annual Report for the 2012-13 fiscal year.
MOTION CARRIED.

There being no further business, the meeting was adjourned.

Catherine Burkhard
Secretary

2013 Awards were presented during the Banquet on Saturday, October 26, to:
  Cris Clair Takacs - Laura Young Award
  Terry Belanger - Lifetime Achievement Award